



# Sculpture in the Paddock 2017

## Artist application form. Terms & Conditions

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Annual event, *Sculpture in the Paddock* will be staged at Cooma Cottage in Yass from 16<sup>th</sup> September – 8 October 2017.

### Key Information

- Participation is by application.
- It is preferred that all works be for sale.
- Application fee of \$28 is payable with your submission
- A photograph of your entry or detailed image must be provided with your application
- Site meeting will be by appointment with Al Phemister

**PLEASE COMPLETE THE APPLICATION FORM ONLINE, OR RETURN EITHER BY POST OR EMAIL NO LATER THAN Friday 18<sup>th</sup> August 2017**

### POSTAL ADDRESS:

Sculpture in the Paddock  
c/- PO Box 859  
Yass NSW 2582

OR

### EMAIL SCANNED COPIES TO:

[info@sculptureinthepaddock.com.au](mailto:info@sculptureinthepaddock.com.au)

\$28 application fee payable by direct deposit or cheque :

Cheques made out to Sculpture in the Paddock, or

Sculpture in the Paddock

Westpac Bank, Yass

BSB Number            032 771

Account number        16 2725

Please complete a separate 'Artist Details' sheet for each entry

**ARTIST DETAILS**

ARTIST NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PHONE: \_\_\_\_\_

MOBILE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

CONFIRMATION OF \$28 APPLICATION FEE (date pd / reference used) \_\_\_\_\_

TITLE OF ENTRY: \_\_\_\_\_

PRICE: \$\_\_\_\_\_ (Includes GST if required)

DESCRIPTION OF PREFERRED SITE: \_\_\_\_\_  
\_\_\_\_\_

PHOTO:  Please attach a photo of the entry

50 WORD BIO ABOUT THE ARTIST

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

50 WORD STATEMENT ABOUT THE SCULPTURE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## TERMS & CONDITIONS

### **SITE SELECTION AND ADDITIONAL INFORMATION**

Site selection will be at the discretion of the curators. To assist the selection of a suitable exhibition site please describe the type of site or landscape you would prefer in the Artist Details section.

Site visits will be held by appointment, to discuss site selection and installation for available artists if desired. Please contact AI to make arrangements

Where participating artists are unable to attend site meetings the Site Manager will discuss site and installation matters with the selected artists by email or telephone.

### **TRANSPORTATION TO AND FROM THE SITE**

Artists are responsible for the transportation of their sculptures to and from the exhibition site and for arranging the removal of all packaging materials from the site.

### **INSTALLATION, DE-INSTALLATION AND MAINTENANCE**

Installation will take place from 11 – 14 September.

Artists will generally have a maximum of one full day to install their work unless otherwise agreed with the Site Manager.

The responsibility for installing and de-installing the sculpture is the artist's. Please bring your own tools, and anything else you might need). If you need extra hands, bring them along. To assist artists with their installation and de-installation, the exhibition will have a crane available (please speak to site manager to book a time).

Assistance from the exhibition will include discussing the means of installation and the best access to the site from the nearest drop off point, together with site crew to help coordinate the installation. In the case of interstate artists, some additional installation assistance can be arranged with the Site Manager.

It is a condition of exhibiting that all selected artists provide a written statement on how they propose to install and de-install their sculptures, together with a list of all vehicles and heavy equipment they propose to bring or require on the site. It is a condition of exhibiting that artists comply with the agreed means of installation.

Works deemed unsafe or which do not match the Curatorial Panel's expectations of the artist's proposal may be excluded from the exhibition.

It is a condition of exhibiting through *Sculpture in the Paddock* that each artist maintains their sculpture in a presentable condition throughout the exhibition. This includes the repair of any minor damage to the sculpture.

Artists agree that their sculptures will not affect the environment in any lasting way eg. trees cannot be cut back.

The exhibition does not have the capacity to store crates, packaging and similar items. The artist is responsible to remove and store all such items from the exhibition site.

De-installation will commence at 4:00pm on Sunday 9 October and all sculptures are to be removed by the exhibiting artist by 5pm on Wednesday 12 October unless otherwise agreed by the Site Manager.

All sites must be returned to their original condition by each exhibiting artist.

For the purpose of managing sales and site safety, all participating artists are to have a daytime contact number or mobile phone number during the exhibition.

### **INSURANCE OF ARTWORKS**

The exhibition has insurance cover for public liability and damage to artworks for the period between Monday 11<sup>th</sup> September and Wednesday 12<sup>th</sup> October 2017, the designated period covering the travel, installation, exhibition and de-installation of artworks. This provides cover related to an artwork from the time of its installation to the time of its de-installation providing this occurs within the designated period. (To have your work insured, it will need to be added to the asset list. Please fill in National trust form if you wish to have insurance).

Outside the designated period all risk to the artwork remains with the artist.

By signing the Terms & Conditions form artists authorise the exhibition staff to move their sculpture or remove it from the site for any reason, including but not limited to public safety, damage or potential damage to the sculpture.

Over the period of the exhibition, daytime Site Crew, and the Yass Police will patrol the exhibition site. Property will be locked outside of exhibition hours

### **EXHIBITION SALES**

All works in the exhibition are to be available for sale in Australian dollars at the amount nominated by the artist, on the following terms:

1. The artist must take full responsibility for ensuring their work is in a condition ready for delivery to the buyer for permanent installation. If *Sculpture in the Paddock* is required to do any remedial work on the sculpture prior to delivery to the buyer, the artist will be invoiced at cost by *Sculpture in the Paddock*.
2. The artist is responsible for negotiating the installation of artworks with the purchaser of an artwork.
3. *Sculpture in the Paddock* will take a commission on any sale made during this exhibition. A commission of 25% will be taken.
4. Payments to artists for the sales of their work will be made within 4 weeks after the close of the exhibition, provided full payment has been received from the buyer, and after any relevant site, customs duty or transport costs have been deducted.

### **ADDITIONAL IMPORTANT TERMS AND CONDITIONS**

It is a fundamental term of exhibiting that you adhere to the following terms.

1. Artists agree that their sculptures will not affect the environment in any lasting way e.g. trees cannot be cut back.
2. All directions/requests from Cooma Cottage staff Police Department, other public authorities and the exhibition staff must be complied with.
3. Artists are entitled to use images taken at the exhibition, but must credit 'Sculpture in the Paddock, including commercial websites.
4. Artists or any sponsors are not to host functions on the exhibition site or issue press releases without the consent of *Sculpture in the Paddock*.
5. Either the artist or *Sculpture in the Paddock* shall have the right to use or authorise the use of images of the sculpture taken at the exhibition, but must credit the other.
6. *Sculpture in the Paddock* has the right to reproduce images of the sculpture to be exhibited provided by the artist and any images of the work in the exhibition for the exhibition catalogue, publicity, advertising or archival purposes in any manner connected with the exhibition or its sponsors, including future articles/publications about *Sculpture in the Paddock*.

7. For the purpose of managing sales and site safety, all selected artists are to have a daytime (including weekend) contact number or mobile phone number during the exhibition.
8. To keep the site uncluttered by signage, we will list your name and the title of your artwork on our small site number plaques next to each sculpture. The only other signage permitted for artists' works are to assist with crowd control or for digital or virtual works which require signage to inform the public of how to view the work. *Sculpture in the Paddock* will design and print all signage in consultation with the artist based on the information provided in the 'Artist Details' section of this agreement
9. Artists are not permitted to have commercial logos or websites on their works.

PLEASE SIGN AND DATE IN THE SPACE PROVIDED BELOW TO INDICATE YOUR ACCEPTANCE OF THE TERMS & CONDITIONS FOR PARTICIPATION IN *SCULPTURE IN THE PADDOCK 2017*.

\_\_\_\_\_  
SIGNATURE OF PARTICIPATING ARTIST

\_\_\_\_\_  
DATE

NOTE:

- Once you are notified of your acceptance into *Sculpture in the Paddock* we will request a signed copy of these terms and conditions be provided to us.
- The original signed copy of this agreement can be forwarded by post or it can be scanned and forwarded electronically as per the details on the cover page of this document.